

**FLINTSHIRE COUNTY COUNCIL**

**REPORT TO:** **CLWYD PENSION FUND COMMITTEE**

**DATE:** **22nd JULY 2014**

**REPORT BY:** **CHIEF OFFICER (PEOPLE AND RESOURCES)**

**SUBJECT:** **WORKING PRACTICES**

**1.00 PURPOSE OF REPORT**

1.01 To ask Committee Members to approve the delegation of certain functions to officers.

**2.00 BACKGROUND**

2.01 The Council's Constitution delegates the management of the Clwyd Pension Fund, in the main, to the Pension Fund Committee. The role of the Pension Fund Committee includes the power for it to "delegate a limited range of its functions to one or more officers of the Authority." In doing so, the Pension Fund Committee will be responsible for outlining expectations in relation to reporting progress of delegated functions back to the Pension Fund Committee.

2.02 This report outlines a number of areas which are recommended to be delegated to officers so as to ensure that:

- there is sufficient time available at Pension Fund Committee meetings to consider business items,
- the items considered at Pension Fund Committee are the more strategic and high risk matters, and
- decisions can be made in a timely manner.

2.03 Appendix A outlines the proposed delegations together with proposed means for ongoing reporting on the use of these delegations. In the main these relate to sub-sets of the Committee's functions.

2.04 One of the areas included in Appendix A relates to the Administering Authority's Discretions Policy. The areas recommended as being delegated relate to a range of generally day to day administration matters where the Council in its role as administering authority has some element of flexibility. To assist Committee Members in better understanding the matters being delegated, the majority of the areas that will be covered by the Discretions Policy are listed in Appendix B.

### **3.00 RECOMMENDATIONS**

3.01 That Committee Members agree the matters outlined in Appendix A should be delegated to officers as outlined in that Appendix.

### **4.00 FINANCIAL IMPLICATIONS**

4.01 None directly as a result of this report.

### **5.00 ANTIPOVERTY IMPACT**

5.01 None directly as a result of this report.

### **6.00 ENVIRONMENTAL IMPACT**

6.01 None directly as a result of this report.

### **7.00 EQUALITIES IMPACT**

7.01 None directly as a result of this report.

### **8.00 PERSONNEL IMPLICATIONS**

8.01 None directly as a result of this report

### **9.00 CONSULTATION REQUIRED**

9.01 None directly as a result of this report

### **10.00 CONSULTATION UNDERTAKEN**

10.01 None directly as a result of this report.

### **11.00 APPENDICES**

11.01 Proposed Delegations

11.02 Discretionary Policy

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## **LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

Background Papers: Flintshire County Council (30 April 2014) – Clwyd Pension Fund Governance

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